

INFORMATION UNDER SECTION 4(1)(b) (RTI ACT, 2005)	
(i)	The particulars of Organization, functions and duties.
(ii)	The powers and duties of officers and employees.
(iii)	The procedure followed in the decision making process.
(iv)	The norms set for the discharge of functions.
(v)	The Rules, Regulations, Manuals used by the employees for discharging functions.
(vi)	The statement of categories of Registers that are maintained.
(vii)	The particulars of any arrangement that exists for consultation.
(viii)	A statement of the boards, councils, committees and other bodies.
(ix)	The Directory of Officers and employees.
(x)	The monthly salaries of the Officers and employees.
(xi)	The Budget allocation.
(xii)	The manner of execution of subsidy programs.
(xiii)	Particulars of recipients of concessions, permits or authorizations granted by it;
(xiv)	Details in respect of the information, available to or held by it, reduced in an electronic form;
(xv)	The particulars of facilities available to citizens for obtaining information:
(xvi)	The Names, Designations and other particulars of the Public Information Officers.
(xvii)	Such other information as may be prescribed and thereafter update these publications every year.

PARTICULARS OF ORGANIZATION, FUNCTIONS AND DUTIES:

In order to redress the grievances of the citizens which were pouring more in number, the Administrative Reforms Commission, appointed by the Union Government in 1966, recommended the constitution of the Institutions of Lok Ayukta and Upa-Loka yukta, taking a clue from the Institution like OMBUDSMAN in the Scandinavian countries. In the light of those recommendations, the Institutions of Lok Ayukta were established in various States of our country with jurisdiction to deal with complaints not only against elective public servants, but also against the other categories of public servants defined in the Act.

In Andhra Pradesh, the A.P. Lok Ayukta Act 11 of 1983 came into force with effect from 1-11-1983 and this Institution started functioning from 15-11-1983 and since then this Institution has been able to march forward as an effective instrument in the hands of the public for curbing the evil of corruption and maladministration.

SALIENT FEATURES OF THE INSTITUTION:

The most prominent features of the Institution of Lokayukta in this State are:

- i) Independence from Executive Control;
- ii) Informal procedure and easy accessibility to complaints; and
- iii) Almost free and prompt services to the citizens.

FUNCTIONS & DUTIES:

The matters and actions of Public servants, which can form the subject matter of the complaint to the Institution of Lokayukta and Upa-Lokayukta, are:

- 1) Any administrative action involving abuse of power for personal gain or to harm any one;
- 2) Administrative actions motivated by improper or corrupt motives causing loss to the State or to any person; and
- 3) All actions involving outright corruption or lack of integrity.

There are three modes for the Lokayukta and the Upa-Lokayukta to act for taking up investigation of Administrative actions of the nature as stated above.

Firstly, any citizen or aggrieved person can make a complaint. Secondly, the Lokayukta and Upa-Lokayukta suo-moto can take up investigation on the basis of information received by him otherwise than by way of complaints like newspapers, reports, etc. Thirdly, the Lokayukta or Upa-Lokayukta can act on a reference from the Governor.

For the purpose of conducting an investigation in accordance with the provisions of the Act, the Governor appoints a Judge or a retired Chief Justice of High Court to act as Lokayukta and one or more District Judges to act as Upa-Lokayuktas.

ADMINISTRATION

The administration of the Institution is under the charge of the Registrar who is declared as the Head of the Department. The administrative structure consists of four wings viz., (1) Administration, (2) Judicial, (3) Legal and (4) Investigation.

...contd..2..

1. **ADMINISTRATION WING:**

The Registrar, with the assistance of the Deputy Registrar, supervises the Administrative Wing, which consists of the Establishment and Accounts Section. The Establishment Section is headed by a Section Officer and it deals with the work relating to Conditions of Service of the Employees, Library, Stores, Furniture, Maintenance of Motor Vehicles, Stationery, Roneo, Inward, Dispatch, etc. The Accounts Section functions under the supervision of an Assistant Registrar, who is assisted by an Accounts Officer and other staff, and deals with financial matters such as budget, salary, T.A., and other related matters.

2. **JUDICIAL WING:**

For the sake of convenience, the Bench of the Hon'ble Lokayukta is identified as B-1 and that of the Hon'ble Upa-Lokayukta as B-2. The Complaints Section receives the complaints, scrutinizes the same and registers the complaints for placing them before the Hon'ble Lokayukta. This Section is headed by the Assistant Registrar, who is assisted by a Section Officer and other staff members. After registration of complaints, the complaints are taken up by the staff of the B-1 Section and B-2 Section respectively, headed by the Section Officers, with supporting staff.

Besides, the Special Category Stenographers would assist in taking down dictation of the orders on Bench of the Hon'ble Lokayukta and Hon'ble Upa-Lokayukta. This apart, there is usual Process Sections separately for B-1 and B-2 sections to process the files as per the orders of the Hon'ble Lokayukta and Hon'ble Upa-Lokayukta and Dispatch the letters, notices, memos etc., to the concerned with the support of Dispatching Assistant.

3. **LEGAL WING:**

Legal Wing consists of Director (Legal) and Deputy Director (Legal). Both assist the Hon'ble Lokayukta and the Hon'ble Upa-Lokayukta respectively, in all legal matters such as processing the reports received and presenting them before the Court and render assistance to the complainants in conducting the proceedings. Even if a complainant is not having the legal assistance, that deficiency is filled up by the Legal Wing. The Director (Legal) and the Deputy Director (Legal) also perform the duties of Presenting Officers in the Courts and would assist in conducting final investigation by the Hon'ble Lokayukta and Hon'ble Upa-Lokayukta by way of submitting Written Comments, Written Briefs, etc., during the preliminary verification stage and draft statement of allegations, etc., when it reaches the final investigation stage.

4. **INVESTIGATION WING:**

The Director (Investigation), who is of the rank of Inspector General of Police, is heading this wing with the assistance of (4) Deputy Directors, (5) Investigating Officers and (13) Police Constables. This Agency probes into such of the complaints that are referred to it, by the Hon'ble Lokayukta and Hon'ble Upa-Lokayukta and after collecting the necessary material by conducting discreet enquiries, submit a report, which is of immense help in determining as to whether it is a fit case to investigate into the allegation levelled in the complaints or otherwise. This agency maintains the confidentiality and secrecy of information during the discreet enquiry and conducts the probe impartially.

ACCOMMODATION

The Institution of Lokayukta is presently accommodated in the Government Building bearing No.5-9-49, Basheerbagh, Hyderabad. The building consists of two parts. Nearly half of the built up area consists of heritage structure and the remaining is subsequently constructed.

(ii) THE POWERS AND DUTIES OF OFFICERS AND EMPLOYEES

Sl.No.	Designation	Powers and duties
1	Registrar	1) Major Head Of The Institution 2) Controlling Officer of the Budget and administration of the Institution. 3) Supervising Authority over all Sections. 4) Drawing and Disbursing Officer of the Hon'ble Lokayukta, Director (Legal), Deputy Director (Legal), Secretary to Lokayukta and Deputy Registrar. 5) First Appellate Authority under Right to Information Act, 2005.
2	Deputy Registrar	1) Drawing and Disbursing Officer in respect of the Employees right from Assistant Registrar upto Class-IV Employees. 2) Assist the Registrar in all administration matters and accounts matters. 3) Public Information Officer under Right to Information Act, 2005.
3	Director (Legal)	1) Head of Legal Section. 2) Perform the duties of Presenting Officer in B-1 Court. 3) Assist in conducting preliminary verification and also the final investigation in respect of the complaint by the Hon'ble Lokayukta.
4	Deputy Director (Legal)	1) Performs the duties of Presenting Officer in B-1 Court. 2) Assist in conducting preliminary verification and also the final investigation in respect of the complaint by the Hon'ble Upa-Lokayukta.
5	Assistant Registrar (Judicial)	1) Attend Protocol duties 2) Assistant Public Information Officer under Right to Information Act, 2005.
6	Assistant Registrar (Complaints)	Prepare scrutiny note in respect of the complaints received and place the same before the Hon'ble Lokayukta and Hon'ble Upa-Lokayukta, along with scrutiny notes.
7	Assistant Registrar (Accounts)	1) Assist the Deputy Registrar in Accounts Matters. 2) Over All Supervision Over the Accounts Section.
8	Section Officer, B-1 Section	1) Attend B-1 Court as Court Officer. 2) Verify the communications to be sent to various authorities/complainants in compliance with the orders passed by the Hon'ble Lokayukta.
9	Section Officer, B-2 Section	1) Attend B-2 Court as Court Officer. 2) Verify the communications to be sent to the various authorities/complainants in compliance with the orders passed by the Hon'ble Lokayukta.

10	Section Officer (Legal Section)	1) Update the parallel files relating to the complaints and place the same before the Deputy Director (Legal). 2) Maintenance of files relating to the Writ Petitions filed before the Hon'ble High Court/Hon'ble Supreme Court.
11	Section Officer (Establishment Section)	1) Over all Incharge of Establishment Section. 2) Attend to the duties. 3) Assist the Deputy Registrar in all administrative matters.
12	Section Officer (Records Section)	1) Maintain records relating to closed complaints in chronological order. 2) Over all incharge of Records Section.
13	P.A. to Hon'ble Lokayukta	Attends the bench work of Hon'ble Lokayukta and other works as entrusted by the Hon'ble Lokayukta.
14	P.A. to Hon'ble Upa-Lokayukta	Attend the bench work of Hon'ble Upa-Lokayukta and other works as entrusted by the Hon'ble Upa-Lokayukta.
15	P.A. to Registrar	Attend the dictation work and other duties as entrusted by the Registrar.
16	Director (Investigation)	1. Head of the Investigation Wing. 2. Entrust the investigations to the Dy. Directors and
17	Deputy Director (Investigation)	Conduct enquiries into the complaints entrusted by the Director (Investigation) and submits enquiry report to the Director (Investigation)
18	Investigating Officer	Conduct enquiries into the complaints entrusted by the Director (Investigation) and submits enquiry report to the Director (Investigation)
19	Constable	Assist the Deputy Director (Investigation) and Investigating Officer in conducting the investigation into the complaints.
20	Assistant Section Officer	Assist the Section Officers in day to day work.
21	Assistant	Assist the concerned Asst. Section Officers. and Section Officers in day to day work.
22	Special Category Stenographer	Attend to dictation work as entrusted by the Officers to whom they are attached and transcribe the same.
23	U.D. Stenographer	Attend to dictation work as entrusted by the Officers to whom they are attached and transcribe the same.
24	Steno-Typist	Attend to dictation work as entrusted by the Officers to whom they are attached and transcribe the same.

25	Typists	Attend to typewriting work in concerned Sections.
26	Record Assistant	Assist the concerned Asst. Section Officers. and Section Officers in day to day work.
27	Roneo Operator	Attend the Roneo Operator work and also Xerox work.
28	Drivers	Attend Driver duties.

(iii) THE PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY

On receiving a complaint, the complaint section prepares scrutiny notes and place the complaints before the Hon'ble Lokayukta for distribution of complaints to Hon'ble Lokayukta and Hon'ble Upa-Lokayukta. The Hon'ble Lokayukta will pass appropriate orders allotting complaints to Hon'ble Lokayukta and Hon'ble Upa-Lokayukta to undertake preliminary verification by whatever mode suitable, to ascertain if there is a prima-facie case in the allegations. The initial probe and verification may be done by calling for reports from the concerned authorities or by entrusting the matter to the Investigation Agency of this Institution, which may conduct a discreet probe and submit a report to the Lokayukta or Upa-Lokayukta. At this stage, probing or enquiry is confidential to safeguard the identity of the apprehensive complaints and to protect the reputation of the public servants complained against.

Once a prima-facie case is held to have been made out, a regular enquiry (Investigation) is conducted after giving opportunity to the complainant as well as the public servant complained against, to put forth their versions and to adduce their evidence. This enquiry is on the lines of a trial in a court in which parties are permitted to be represented by their lawyers.

On the basis of such evidence, if the Lokayukta or the Upa-Lokayukta finds that the allegations against the public servant have been substantiated, either wholly or partly, a report has to be made to the competent authority under Sec.12 of the Act, communicating him findings and recommendations.

The Competent Authority, on receipt of the report, shall take action on the recommendation, including removal of the guilty public servant wherever recommended, without any further enquiry and intimate within three months of the date of receipt of the report, to the Institution of Lok Ayukta, the action taken or proposed to be taken on the basis of the report. In the event the Lok Ayukta or Upa-Lok Ayukta is not satisfied with the action taken or proposed to be taken by the Competent Authority, he may make a special report upon the case to the Governor and also inform the complainant accordingly. On receipt of a special report, the Governor shall cause a copy thereof, together with an explanatory memorandum, to be laid before each House of the State Legislative.

(iv) THE NORMS SET BY THE INSTITUTION FOR THE DISCHARGE OF ITS FUNCTIONS

Honesty, integrity, transparency, expediency, efficiency and citizen friendly attitude.

(v) THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS, HELD BY THE INSTITUTION OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS

The Following are the Acts and Rules governing the functioning of the Institution.

1. The A.P. Lokayukta Act, 1983
2. The A.P. Lokayukta and Upa-Lokayukta (Invn.) Rules, 1984
3. The Prevention of Corruption Act, 1988
4. The A.P. Civil Services Code
5. The A.P. State and Subordinate Service rules, 1996
6. The A.P. Medical Attendance Rules
7. The A.P. Civil Services (CC&A) rules, 1991
8. The A.P. C.S. (Conduct rules, 1964

Instructions, Manuals and others

1. The A.P. Financial Code
2. The A.P. Treasury Code
3. The A.P. Accounts Code
4. The A.P. Budget Manual
5. The A.P. Fundamental Rules and Subsidiary Rules
6. The A.P. Pension Code
7. The A.P. Provident Funds Manual
8. The Criminal Procedure Code
9. The Civil Procedure Code
10. The A.P. Leave Rules, 1933
11. The A.P. T.A. Rules, 1996

(vi) A STATEMENT OF THE CATEGORIES OF DOCUMENTS (REGISTERS) THAT ARE HELD BY IT OR UNDER ITS CONTROL

Registers and relevant records maintained by the concerned sections

SL.No	Section	Registers Maintained
1.	Establishment Section	<ol style="list-style-type: none"> 1. Increment Register 2. Casual Leave Registers 3. Attendance Registers 4. Late Attendance Register 5. ROC Registers 6. Deputation Register 7. Accession Register 8. Law Journal Register 9. News Paper Bills Payment Register 10. Library Books Issue Register 11. Stock Register 12. Livery Purchase & Issue Register 13. Dispatch Register 14. Messenger Outward Register 15. Stamp Account Register 16. RP Ack.Due Register 17. Judicial Register 18. Non-Judicial Register 19. Messenger Book 20. Log Book 21. Xerox Copying Register 22. Stencil Copying Register 23. Inward Register
2.	Accounts Section	<ol style="list-style-type: none"> 1. Pay Bill Registers 2. Loans and Advance Registers 3. Treasury Bill Register 4. Budget Control Register 5. Cash Book 6. Un-disbursed pay registers 7. Non-Government cash book 8. Permanent Advance register 9. Complaint fee register etc.
3.	Complaints Section	<ol style="list-style-type: none"> 1. Complaints Register 2. Complaint Fee Register 3. Information Register 4. Inward Register 5. SR Register 6. B1 Register 7. B2 Register 8. Certified Copies Register 9. Files Movement Register 10. Register – I (Applications) under RTI Act, 2005. 11. Register – II (Appeals) under RTI Act, 2005.
4.	B1 Section	<ol style="list-style-type: none"> 1. Inward Register 2. Outward Register 3. Admission Register 4. Hearing Book 5. Statistics Register 6. Files Movement Register

5.	B2 Section	<ol style="list-style-type: none"> 1. Inward Register 2. Outward Register 3. Admission Register 4. Hearing Book 5. Statistics Register 6. Files Movement Register
6.	Records Section	<ol style="list-style-type: none"> 1. Files Movement Register 2. Destruction of Records Register
7.	Investigation Section	<ol style="list-style-type: none"> 1. Complaints Register 2. Posting Register 3. Dispatch Register 4. Casual Leave register of DDs(I) and IOs.

(vii) THE PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION THEREOF;

.. NOT APPLICABLE..

(viii) A STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVICE.....

.. NOT APPLICABLE..

(ix) TELEPHONE DIRECTORY

S.NO.	NAME	DESIGNATION	OFFICE (Phone / Fax)
1.	Sri Justice B.Subhashan Reddy	Hon'ble Lokayukta	23299098
2.	Sri T.Gangi Reddy	Hon'ble Upa Lokayukta	23240892
3.	Sri E. Jagannadha Reddy	Registrar	23226946 23241614(Fax)
4.	Sri A. Nava Mohan Rao	Director (Legal)	23241646
5.	Sri V.B.G.Sekhar Reddy	Deputy Registrar	23234030
6.	Sri S.Murali Krishna	Dy. Director (L)	23240062 (Phone / Fax)
7.	Sri M. Amarender Reddy	Secretary to HLA	23211743 (Phone / Fax)
8.	Smt M. Sarada Prasuna	Asst. Registrar (Accounts)	23232877
9.	Smt. K.Neeraja	Asst. Registrar(J)	23232877
10.	Sri Ch. Polayya	Asst. Registrar	23232877
11.	Smt. S. Padma Sree	P.A. to HLA	23299098
12.	Smt. R. Radhika	P.A. to HULA	23240892
13.	Smt. V. Anuradha	P.A. to Registrar.	23226946

INVESTIGATION WING			
14.	Sri K.Narasimha Reddy	Director (Inv.)	23221645
15.	Sri V.Muchap Rao	Dy. Director (Inv.)	23223245
16.	Sri Mohd. Tajuddin	Dy. Director (Inv.)	23223245
17.	Sri N. Sree Ramulu	Dy. Director (Inv.)	23223245
18.	Sri P.Venkata Ram Reddy	Dy. Director (Inv.)	23223245
19.	Sri V.Ganga Raju	Dy. Director (Inv.)	23223245
20.	Vacant	Dy. Director (Inv.)	23223245
21.	Sri P.Raj Kumar	Dy. Director (Inv.)	23223245
22.	Sri G. Narsaiah	Investigating Officer	23223245
23.	Sri L.Tirupal Reddy	Investigating Officer	23223245

(x) THE MONTHLY SALARY OF THE OFFICERS AND EMPLOYEES:

SL. NO.	NAME OF THE EMPLOYEE	DESIGNATION	SCALE OF PAY	PRESENT PAY
-	<u>Sarvasri/Smt/Kum.</u>			
1	Justice B.Subhashan Reddy	Lokayukta	Fixed Central Scale	90,000/-
2	Sri T.Gangi Reddy	Upa-Lokayukta	Fixed Central Scale	80,000/-
3	E.Jagannadha Reddy	Registrar	70290-76450	71,830/-
4	A.Nava Mohan Rao	Director (L)	57700-70290	67,210/-
5	V.B.G.Sekhar Reddy	Dy. Registrar	56870-105810	96,110/-
6	S.Murali Krishna	Dy. Director (L)	56870-105810	75,150/-
7	M.Amarender Reddy	Secretary to HLA	56870-105810	66,330/-
8	M.Sarada Prasuna	Asst. Registrar	46060-98440	66,330/-
9	K.Neeraja	Asst. Registrar	46060-98440	67,990/-
10	Ch.Polayya	Asst. Registrar	46060-98440	63,010/-
11	R.Radhika	Personal Asst.	37100-91450	48,600/-
12	S.Padma Sree	Personal Asst.	37100-91450	49,870/-
13	V.Anuradha	Personal Asst.	37100-91450	51,230/-
14	P.Pradeep Kumar	Section Officer	37100-91450	48,600/-
15	G.Varalakshmi	Section Officer	37100-91450	53,950/-
16	E.Srinivas	Section Officer	37100-91450	49,870/-
17	M.Usha Rani	Section Officer	37100-91450	49,870/-
18	A.Somi Reddy	Section Officer	37100-91450	55,410/-
19	D.Sowjanya Mukhi	Accounts Officer	37100-91450	42,490/-
20	K.Latha	Spl.Cat. Steno	29760-80930	47,330/-
21	Y.Lalitha Kalyani	Spl.Cat. Steno	28940-78910	38,130/-
22	Vacant	Spl.Cat. Steno	28940-78910	-
23	Vacant	Spl.Cat. Steno	28940-78910	-
24	M.Sai Prasad	U.D.Steno	28940-78910	41,380/-
25	C.Sarala	U.D.Steno	26600-77030	38,130/-
26	B.Jyosthana	U.D.Steno	26600-77030	30,580/-
27	B.Rebecca	U.D.Steno	26600-77030	26,600/-
28	S.Venkateshwar Rao	A.S.O.	37100-91450	46,060/-
29	M.Jairam	A.S.O.	37100-91450	49,870/-
30	B.Jashua	A.S.O.	26600-77030	52,590/-
31	T.Srinivas	A.S.O.	26600-77030	39,160/-
32	R.V.Bhaskara Rao	A.S.O.	26600-77030	39,160/-
33	K.Mohan	A.S.O.	26600-77030	41,380/-
34	K.Hima Bindu	A.S.O.	26600-77030	38,130/-
35	V.Prasad	A.S.O.	26600-77030	35,120/-
36	K.Pramila	A.S.O.	26600-77030	41,380/-
37	C.Punya Murthy	A.S.O.	26600-77030	33,220/-
38	V.Vishnupriya	Librarian	23100-67990	41,380/-
39	DVVSN Raju	U.D.Accountant	22460-66330	33,220/-

SL. NO.	NAME OF THE EMPLOYEE	DESIGNATION	SCALE OF PAY	PRESENT PAY
-	<u>Sarvasri/Smt/Kum.</u>			
40	K.Babulal	Steno-Typist	19500-58330	24,440/-
41	G.Praveen Kumar Reddy	Steno-Typist	18400-55410	23,100/-
42	K.Manga Prasannamrutha	Steno-Typist	18400-55410	22,460/-
43	Vacant	Steno-Typist	18400-55410	-
44	Rangaraju Hari	Typist	26600-77030	28,940/-
45	M.Nalini Sandhya Devi	Typist	17890-53950	25,140/-
46	P.Nirmal Kumar Reddy	Typist	16400-49870	20,640/-
47	Vacant	Typist	16400-49870	-
48	Vacant	Typist	16400-49870	-
49	Vacant	Typist	16400-49870	-
50	P.Lalitha	Assistant	26600-77030	28,940/-
51	N.V.Lakshmi	Assistant	26600-77030	31,460/-
52	U.Suryanarayana	Assistant	26600-77030	27,360/-
53	P.Yadagiri	Assistant	17890-53950	39,160/-
54	D.Sukraiah	Assistant	17890-53950	40,270/-
55	N.Laxmi Devi	Assistant	16400-49870	25,140/-
56	T.Nagi Reddy	Assistant	16400-49870	30,580/-
57	S.Vijayanarayana	Assistant	16400-49870	41,380/-
58	P.Prakash Rao	Assistant	16400-49870	28,120/-
59	Vacant	Assistant	16400-49870	-
60	Vacant	Assistant	16400-49870	-
61	Vacant	Assistant	16400-49870	-
62	S.Ramachander Rao	Record Asst.	15460-47330	39,160/-
63	A.Krishnaiah	Record Asst.	15460-47330	33,220/-
64	M.Rama Krishnam Raju	Record Asst.	15030-46060	29,760/-
65	V.Rambabu	Head Driver	18400-55410	49,870/-
66	N.Veeranna	Driver	16400-49870	40,270/-
67	N.Venkatesh	Driver	15460-47330	28,120/-
68	Md.Nawaz	Driver	15460-47330	24,440/-
69	G.Murali Krishna	Driver	15460-47330	22,460/-
70	S.Nagababu	Driver	15460-47330	17,380/-
71	P.Muralidhar Rao	Driver	15460-47330	15,930/-
72	A.Suresh	M.C.Messenger	18400-55410	34,170/-
73	S.Anjaneyulu	Roneo Operator	15460-47330	33,220/-
74	P.Balachary	Roneo Operator	15030-46060	38,130/-
75	K.Mark	Jamedar	15030-46060	40,270/-
76	Vacant	Jamedar	14600-44870	-
77	K.Kumar	Attender	14600-44870	28,120/-
78	K.Shankaraiah	Attender	14600-44870	26,600/-
79	G.B.T.Sundari	Attender	13390-41380	25,840/-
80	M.Venkatesh	Attender	15460-47330	27,360/-
81	A.Srinivasa Raju	Attender	15030-46060	26,600/-

SL. NO.	NAME OF THE EMPLOYEE	DESIGNATION	SCALE OF PAY	PRESENT PAY
-	<u>Sarvasri/Smt/Kum.</u>			
82	B.Kumar	Attender	15030-46060	23,100/-
83	D.Ratna Jyothi	Attender	15030-46060	23,100/-
84	P.Naga Prasad	Attender	15030-46060	23,100/-
85	Ch.Venkataiah	Attender	15030-46060	23,740/-
86	A.Balamani	Attender	13390-41380	21,820/-
87	Vikram Singh	Attender	13390-41380	21,230/-
88	P.Sashikanth	Attender	13390-41380	20,050/-
89	E.Manjula	Attender	13390-41380	18,400/-
90	R.Punesh	Attender	13390-41380	18,400/-
91	G.Srinivasa Rao	Attender	13390-41380	17,890/-
92	J.Mallikarjuna	Attender	13000-40270	15,460/-
93	M.Bhulakshmi	Attender	13000-40270	16,400/-
94	K.Shashidhar	Attender	13000-40270	13,390/-
95	P.Satyam	Attender	14600-44870	24,440/-
96	M.Buchamma	Attender	14600-44870	29,760/-
97	B.Yellamma	Attender	14600-44870	23,740/-
98	Vacant	Attender	13000-40270	-
99	Vacant	Attender	13000-40270	-
100	Vacant	Attender	13000-40270	-
101	P.Krishna	Chowkidar	13000-40270	16,400/-
102	A.Dharma Rao	Chowkidar	13000-40270	15,460/-
103	Vacant	Chowkidar	13000-40270	-
104	Vacant	Chowkidar	13000-40270	-
105	E.Aruna Bai	Sweeper	14600-44870	35,120/-
106	A.Maneela	Sweeper	14600-44870	29,760/-
107	B.Narayan Das	Sweeper	14600-44870	23,100/-
108	Vacant	Sweeper	13000-40270	-
109	S.Venkatamma	Gardener	13390-41380	34,170/-
110	T.Susheela	Gardener	14600-44870	23,100/-

INVESTIGATION WING

SL. NO.	NAME OF THE EMPLOYEE	DESIGNATION	SCALE OF PAY	PRESENT PAY
-	<u>Sarvasri/Smt/Kum.</u>			
1	K.Narasimha Reddy	Director (Invn.)	37400-67000	72,438/-
2	P.Raj Kumar	Dy.Director (Inv)	19050-45850	43,630/-
3	N.Sreeramulu	Dy.Director (Inv)	19050-45850	44,740/-
4	V.Ganga Raju	Dy.Director (Inv)	19050-45850	45,850/-
5	V.Muchap Rao	Dy.Director (Inv)	10845-25600	25,600/-
6	Md. Tajuddin	Dy.Director (Inv)	10845-25600	24,200/-
7	P.Venkata Rami Reddy	Dy.Director (Inv)	19050-45850	45,850/-
8	Vacant	Dy.Director (Inv)	40270-93780	-
9	L.Tirupal Reddy	Invn. Officer	16150-42590	41,550/-
10	G.Narasaiah	Invn. Officer	16150-42590	39,540/-
11	P.Mohan Das	HC.762	23100-67990	47,330/-
12	C.Sampath Kumar	HC.1379	21230-63010	39,160/-
13	K.V.Subba Rao	HC.219	21230-63010	39,160/-
14	G.Ram Prasad	PC.1636	21230-63010	37,100/-
15	M.Appa Narasaiah	PC.2611	23100-67990	39,160/-
16	B.Naga Raju	PC.2519	23100-67990	39,160/-
17	Md.Hussain	PC.5999	23100-67990	40,270/-
18	D.Laxma Reddy	PC.3494	21230-63010	33,220/-
19	A.Sudhakar Reddy	PC.3499	21230-63010	33,220/-
20	Sk.Jakir Hussain	PC.283	23100-67990	39,160/-
21	Md.Yakoob	PC.6335	15030-46060	48,600/-
22	B.Rami Reddy	PC.913	15030-46060	46,060/-
23	P.Venkata Ramana	PC.	8440-24950	23,650/-

(xi) THE BUDGET ALLOCATED DURING THE YEAR 2016-2017

M.J.H.2070 M.H.104 VIGILANCE H.O.D. LOKAYUKTA & UPA LOKAYUKTA	Accounts 2014-15	Budget Estimate 2015-16	Revised Estimate 2015-16	Budget Estimate 2016-17
<u>LOKAYUKTA AND UPA-LOKAYUKTA, HOD</u>				
2070 - OTHER ADMINISTRATIVE SERVICES				
M.H. 104 - VIGILANCE				
S.H. (04) - LOKAYUKTA & UPA- LOKAYUKTA				
010-Salaries				
011-Pay	83,05	3,22,51	4,57,96	5,78,87
012-Allowances	5,35	8,83	22,90	12,94
013-Dearness Allowance	73,99	2,94,02	1,14,49	2,20,90
014-Sumptuary Allowance	1,30	4,26	4,26	4,26
015-Interim Relief	17,48	69,31	13,74	-
016-House Rent Allowance	21,07	80,89	77,85	1,50,87
017-Medical Reimbursement	11,39	31,81	9,16	5,73
018-Encashment of Earned Leave	12,24	24,99	13,74	44,77
019-Leave Travel Concession	6	31,81	4,58	5,73
Total 010	2,25,93	8,68,43	7,18,68	10,24,07
110-Domestic Travel Expenses				
111-Travelling Allowances	4,09	13,70	12,74	22,50
112-Bus Warrants	8	1,50	1,50	1,12
Total 110	4,17	15,20	14,24	23,62
130-Office Expenses				
131-Service Postage,Telegram and Telephone charges	4,10	11,00	8,25	19,50
132-Other Office Expenses	11,54	19,26	14,44	50,00
133-Water and Electricity Charges	2,10	6,00	4,50	18,75
Total 130	17,74	36,26	27,19	88,25
200-Other Administrative Expenses	33	1,50	1,12	6,00
240-Petrol,Oil and Lubricants	3,59	12,00	9,00	18,75
270-Minor Works				
272-Maintenance	3,39	12,00	12,00	25,00
280-Professional Services				
281-Pleaders Fees	27	11,00	11,00	8,25
310-Grants-in-Aid				
312-Other Grants-in-Aid	-	50	42	5
410-Secret Service Expenditure				
	-	92	83	1,50
510-Motor Vehicles				
511-Maintenance of Office Vehicles	1,67	1,06	80	11,25
512-Purchase of Motor Vehicles	69	7,00	7,00	15,00
Total 130	2,36	8,06	7,80	26,25
520-Machinery and Equipment				
521-Purchases	-	3,30	2,48	7,50
Total S.H.(04)	2,57,78	9,69,17	8,04,76	12,29,24
Total M.H.104	2,57,78	9,69,17	8,04,76	12,29,24
Total 2070	2,57,78	9,69,17	8,04,76	12,29,24
Total LOKAYUKTA & UPA- LOKAYUKTA,HOD	2,57,78	9,69,17	8,04,76	12,29,24

- (xii) **THE MANNER OF EXECUTION OF SUBSIDY PROGRAMS, INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMS.**

.. NOT APPLICABLE..

- (xiii) **PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORIZATIONS GANTED BY IT.**

.. NOT APPLICABLE..

- (xiv) **DETAILS IN RESPECT OF THE INFORMATION, AVAILABLE TO OR HELD BY IT, REDUCED IN AN ELECTRONIC FORM.**

.. NOT APPLICABLE..

- (xv) **THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION:**

Public are at liberty to approach the Complaint Section of the Institution during working hours (10.30 AM to 05.00 P.M.) to know the procedure or any other information for filing a complaint. After filing complaints, the complainants may approach the concerned Sections to know the stage or any other information relating to their complaints. If necessary, they may approach the Registrar also.

- (xvi) **THE NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS:**

Sl. No	Name and designation	Designation under RTI Act, 2005	Contact Numbers
01.	Smt. K. Neeraja, Assistant Registrar (Judicial)	Assistant Public Information Officer	Off: 040-23232877 Mob: 9490164663
02.	Sri V.B.G Sekhar Reddy, Deputy Registrar	Public Information Officer	Off: 040-23234030 Mob: 9490164666
03.	Sri E.Jagannadha Reddy, Registrar	Appellate Authority	Off: 040-23226946 Mob: 9490164664

- (xvii) **SUCH OTHER INFORMATION AS MAY BE PRESCRIBED AND THEREAFTER UPDATE THESE PUBLICATIONS EVERY YEAR:**

.. INFORMATION WILL BE UPDATED AS AND WHEN REQUIRED.
